

SCHOLARSHIP APPLICATION INSTRUCTIONS

Thank you for your interest in the Columbia Credit Union Scholarship Program. We are ***offering two financial scholarships of \$1000 each*** to individuals who have decided to pursue higher education in an accredited two or four year post secondary institutions.

To be eligible for consideration for a scholarship, the student applying must:

1. Be a Primary member of Columbia Credit Union for at least 6 months
2. Have a minimum 2.5 grade point average, and
3. Expect to be enrolled, as a full-time undergraduate student in an accredited college or university or accredited trade school (two–four year program) during the 2023-2024 school years.

Applicants will be evaluated by the Columbia Credit Union Scholarship Selection Committee based on the following criteria:

- ✓ Demonstrated academic ability. Applicants must submit their most current Missouri Public High School Standardized transcript or College transcript; including GPA (a minimum GPA of 2.50 is required). A photocopy is acceptable.
- ✓ Demonstrated writing ability. Submit an original essay on the topic listed in the application.
- ✓ School Activities. List all school activities in which you have been involved, if applicable, and be sure to list any leadership positions held. Explain which activity was most important to you and why.
- ✓ Community Activities. List all community activities you have been involved in and leadership positions; explain which activity was most important to you and why.

Once the application is completed and signed, send all requested items (application, transcripts, and essay) together in one package. Applications will not receive consideration if incomplete, if documentation is missing, or if documentation arrives in separate mailings. Handwritten applications will not be considered. Creativity is highly encouraged.

The application and requested documentation must be received no later than May 13, 2023 in our office 310 E. Walnut Street, Columbia, MO 65201.

You will be notified on or before June 15, 2023 if you have won a scholarship.

Non-winners will not be notified.

If you have questions, contact:

Selection Committee
Columbia Credit Union
Jen@como-cu.com
(573) 256-2500

SCHOLARSHIP APPLICATION

Please complete this application as accurately as possible and return it to Section Committee, Columbia Credit Union, 310 E. Walnut Street, Columbia, MO 65201, on or before **May 13, 2023**.

Step 1 COMPLETE GENERAL INFORMATION

Fill out all applicable information. Incomplete applications will not be considered.

Name ☐ Mr. ☐ Ms. _____

Home Address _____

City _____ State _____ Zip Code _____

Phone Number _____ E-Mail Address _____

Date of Birth _____ Parent's Name _____

The student/applicant must be a member of Columbia Credit Union to be eligible for scholarship consideration.

The student/applicant's Columbia Credit Union account number _____

The applicant expects to be enrolled as a full-time student:

- ☐ For the entire academic year
- ☐ Spring semester only
- ☐ Fall semester only
- ☐ Other _____

Step 2 SCHOOL ENROLLMENT

Name of High School _____ Graduation Date _____

Name of Current Post-Secondary School _____ Anticipated Graduation Date _____

Name of Post-Secondary School of Choice _____

If unknown; please write names of schools being considered. Columbia Credit Union will contact winners of scholarships to confirm final choice of institution before issuing a check in the student and the institution's name.

Step 3 ATTACH COPY OF YOUR MOST RECENT TRANSCRIPT OR GRADES

(Note: Include a Missouri Public High School Standardized transcript of your high school grades or college transcripts.)

Step 4 COMPLETE THE FOLLOWING ACTIVITIES

List the most important School Activities, your level of participation and leadership roles (attach an additional sheet if needed):

ACTIVITY/CLUB	Level of Participation	Role in Group

Which of these School Activities were most important to you? Explain why:

List the most important Community Activities, your level of participation and leadership roles (attach an additional sheet if needed):

Activity/Club	Level of participation	Role in Group

Which of these Community Activities was most important to you? Explain why:

Step 5 ATTACH ESSAY

Please write an essay, 400 words minimum not to exceed 500 words explaining your position on the following topic:

How would you convince your peers to join Columbia Credit Union?

(Please type your essay on one side of an 8 ½ x 11 sheet of paper to insure legibility. Spelling and grammar will be considered in judging. Creativity is highly encouraged. Handwritten applications will not be considered.)

Step 6 SELECTION

A selection committee made up of members of Columbia Credit Union's management team 2 members of the staff and 2 members of the Board of Directors will select the scholarship winners. The decision of the committee will be final and is not subject to review.

The final decision on the selection will be based on the applicant's creativity in the essay, grammar, spelling, and completion of the application form. Furthermore, the committee will consider applicant's noteworthy achievements, honors received, involvement in community activities, community or school memberships and extracurricular activities.

In determining the scholarship recipient, the four requirements will be weighted as follows:

400 words min/500 word essay	50%
School activities	20%
Civic Activities	20%
Noteworthy achievements/honors	<u>10%</u>
Total	100%

A member of the scholarship selection committee will notify the scholarship winner of the award and also notify the high school that he/she is graduating from.

A list of the scholarship winners will be posted on the Columbia Credit Union's website after the judging process is complete. Non-winners will not be notified.

Step 7 DEADLINE

All applications must be **completed and received by May 13, 2023**, for consideration. Scholarship applications postmarked after this date will not be considered. Do not fax or e-mail your application.

Mail applications to: Jennifer M. Archuleta
Columbia Credit Union
310 E. Walnut Street
Columbia, MO 65201

Step 8 CERTIFICATION

All of the information provided by me is true and complete to the best of my knowledge. I agree to give proof of the information supplied on this form if required. My signature certifies that all the information is complete, factually correct and honestly represented. Falsification of information on this application could jeopardize any assistance offered. The applicant understands that the essay and form become the property of Columbia Credit Union.

Signature of Applicant _____ Date _____

I hereby affirm that I intend to enter an accredited school of higher education. I understand that no scholarship funds shall be transmitted to any educational institution until there is notification from the Registrar of the college or university or accredited trade school in which I am enrolled. Additionally, I hereby grant permission for the use of my name, picture and information contained in my application in any future publicity.

Signature of Applicant _____ Date _____

NOTICE: This application, including transcripts, essays, and all other requested documentation, must be

received no later than **May 13, 2023**, at the following address:

Selection Committee
Columbia Credit Union
310 E. Walnut Street
Columbia, MO 65201

The application and related documents must be submitted **together in one package**. Applications that are incomplete, unsigned, or lacking requested documentation, will not receive scholarship consideration.